



Dane County Law Library Code of Conduct for Library Users

Adopted May 16, 2005; Revised February 8, 2022

Dane County Law Library Users shall:

Engage in activities reasonably associated with the use of a public law library. Persons in the Dane County Law Library shall be engaged in reading, studying, or using library materials or services. Children under the age of fourteen must be accompanied and supervised by an adult.

Respect the rights of other library users and staff.

Use cell phones, dictation devices, personal computers, and similar products only in a manner that does not disturb others. Cell phones must be set to silent or vibrate mode and the volume on laptops muted or headphones must be used. Cell phone conversations should be limited to the outer hallway. Photography, video recording, audio recording or live streaming is prohibited, unless advance permission has been granted by the library staff.

Respect library property, including library furnishings, equipment, and materials. Beverages must be in spill-proof containers.

Declare photocopies and print outs at the circulation desk and make payment at the posted rate.

Respond to emergency alarms and instructions from library staff.

Leave the library when it closes.

Dane County Law Library Users shall not:

Engage in activities that violate federal, state or local law or regulation, including (but not limited to) the unauthorized practice of law and activities that violate copyright law.

Harass or annoy others or behave in a manner that can be reasonably expected to disturb others. Users shall not interfere with the use of the library by others or interfere with library employees' performance of their duties.

Deface, mark on, or mutilate any library property including furnishings, equipment, or materials or remove pages from or otherwise damage any library materials. Damage to property is punishable under Wisconsin Statute Chapter 943.

Remove or attempt to remove any library materials without first checking them out. Theft of library materials is punishable under Wisconsin Statute 943.61.

Library users shall not abscond with photocopies or print outs made with library equipment.

Smoke, vape, or use other tobacco products or similar products.

Be in the Law Library without shirt or other covering of their upper bodies, without pants or other covering of their lower bodies, or without shoes.

Any Dane County Law Library user not abiding by these rules may be asked by any Dane County Law Library employee or by any Dane County Sheriff's Department employee to leave the premises. Serious or continued violation may result in suspension of access for as long as deemed necessary by the Branch Librarian. Suspension decisions may be appealed, in writing, to the State Law Librarian within two weeks of the suspension.