

# Dane County Law Library

## Code of Conduct for Library Users

Adopted May 16, 2005; Revised August 1, 2018

### **Dane County Law Library Users shall:**

Engage in activities associated with the use of a public law library. Persons in the Dane County Law Library shall be engaged in reading, studying, or using library materials or services. Children must be supervised by an adult.

Respect the rights of other users and library staff. Library users shall not harass or annoy others or behave in a manner that can be reasonably expected to disturb others. Users shall not interfere with the use of the library by others or interfere with library employees' performance of their duties.

Respect library furnishings including library equipment and materials. Library users shall not deface, mark on, or mutilate any library furnishings, materials or equipment or remove pages from or otherwise damage any library publication. Beverages must be in sealed, covered, or other spill-proof containers. Damage to property is punishable under chapter 943 of the *Wisconsin Statutes*.

Use cell phones, dictation devices, personal computers, etc. in a manner that does not disturb others. Cell phones must be set to silent or vibrating mode and the volume on laptops should be muted. All cell phone calls must be taken in the hallway outside of the library. Photography, video recording, audio recording or live streaming is prohibited, unless advance permission has been granted by the library staff.

### **Dane County Law Library Users shall not:**

Smoke, vape, or use other tobacco products.

Engage in activities that violate federal, state or local law or regulation, including (but not limited to) the unauthorized practice of law.

Be in the Law Library without shirt or shoes.

Obstruct walkways or aisles with books, large packages or personal effects.

Remove or attempt to remove any library materials without first checking them out. Theft of library materials is punishable under section 943.61, *Wisconsin Statutes*.

**Any Dane County Law Library user not abiding by these rules may be asked by Law Library staff or by any Dane County Sheriff's Department employee to leave the premises. Serious or continued violation may result in suspension of access for as long as deemed necessary.**